



DONALD L. WOLFE, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
[www.ladpw.org](http://www.ladpw.org)

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **AS-0**

November 21, 2006

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES  
SUPERVISORIAL DISTRICT 1  
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the contract work is exempt from the provisions of the California Environmental Quality Act (CEQA).
2. Find that these services can be more economically performed by an independent contractor than by County employees.
3. Award the contract for Whittier Boulevard Enhanced Maintenance Services in the annual sum of \$228,000, subject to increase by delegated authority to the Director of Public Works with Woods Maintenance Services, Inc., d.b.a. Graffiti Control Systems, located in North Hollywood, California, and direct the Mayor to execute the contract. This contract will be for a period of one year commencing upon January 1, 2007, with two 1-year renewal options, not to exceed a total contract period of three years. Funds are available in Public Works' 2006-07 Road Fund budget.
4. Delegate authority to the Director to annually expend up to 10 percent of the annual contract sum for unforeseen additional work within the scope of the contract, if required.

5. Authorize the Director to renew this contract for each additional renewal option, if, in the opinion of the Director, renewal is warranted; to grant month-to-month extensions in the final contract term not exceeding a total of six months, for the convenience of the County; and to terminate it, if, in the opinion of the Director, it is in the best interest of the County to do so.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

This contract is for enhanced maintenance service to maintain the corridor along Whittier Boulevard between the Long Beach Freeway and South Atlantic Boulevard within the unincorporated County area of East Los Angeles. This project's enhanced maintenance efforts are directed toward the removal of graffiti, consumer-generated trash and litter, indiscriminate dumping, gum, grease (on the sidewalks and crosswalks), and weeds within the road rights of way. The purpose of this action is to continue contracting for the Whittier Boulevard Enhanced Maintenance Services, which Public Works has been contracting since 1992.

### **Implementation of Strategic Plan Goals**

The award of this contract is consistent with the County Strategic Plan Goals of Service Excellence, Organizational Effectiveness, and Fiscal Responsibility as the contractor has the specialized expertise to provide this service accurately, efficiently, timely, and in a responsive and cost-effective manner.

### **FISCAL IMPACT/FINANCING**

There will be no impact on net County cost. The contract is for an annual amount not to exceed \$228,000, plus 10 percent for unforeseen, additional work within the scope of work of the contract. This amount is based on the annual price quoted by the contractor. This contract will commence on January 1, 2007, for a period of one year not to exceed three years.

Financing for this service is included in Public Works' 2006-07 Road Fund budget. Using methodology approved by the Auditor-Controller, Public Works has calculated the cost-effectiveness of contracting for this service. Based on the cost calculations, Public Works has determined that this service can be more economically performed by an independent contractor than by County employees.

This Proposition A contract does not have a cost-of-living adjustment.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The enclosed contract has been executed by the contractor and approved as to form by County Counsel.

This work is being contracted in accordance with procedures authorized under County Charter Section 44.7, Part 3, and Chapter 2.121 (Contracting with Private Business) of the Los Angeles County Code. The mandatory requirements for contracting set forth in County Code Section 2.121.380 have been met.

Since this is a Proposition A contract, Public Works has determined that the contractor complies with the requirements of the Living Wage Program (Los Angeles County Code Chapter 2.201) and agrees to pay its full-time employees providing County services a living wage.

Public Works has accessed available resources to review and assess the proposed contractor's past performance, history of Labor Law violations, and prior performance on County contracts.

### **ENVIRONMENTAL DOCUMENTATION**

This service is categorically exempt from CEQA as specified in Section 15301 (c), of the State CEQA guidelines.

### **CONTRACTING PROCESS**

On August 10, 2006, Public Works solicited proposals from 474 independent contractors and community business enterprises to accomplish this work. Also, notice of the Request for Proposals (RFP) was placed on the County's bid website (Enclosure A) and an advertisement was placed in the *Los Angeles Times*.

Pursuant to the applicable memorandum of understanding, the RFP of this contracted service was submitted on August 9, 2006, to the Local 660 Union for review before being released to the public. Public Works met with the Union on September 5, 2006.

On September 5, 2006, two proposals were received. The proposals were first reviewed to ensure they met the mandatory requirements outlined in the RFP. One proposal was disqualified for not having met the minimum requirements. The remaining proposal having met these requirements, was then evaluated by an evaluation committee consisting of Public Works staff. The committee's evaluation was

based on criteria described in the RFP, which included the price, experience, work plan, financial resources, references, record keeping, and equipment. Based on this evaluation, it is recommended that this contract be awarded to the responsive and responsible proposer, Woods Maintenance Services, Inc., d.b.a. Graffiti Control Systems, located in North Hollywood, California.

Enclosure B reflects the proposers' minority participation. The contractor was selected upon final analysis and consideration without regard to race, creed, gender, or color.

This contract contains terms and conditions supporting Board-sponsored policies, such as contractor responsibility and debarment (revised), jury service requirements, the Safely Surrendered Baby Law, and charitable activities compliance.

Proof of the required Comprehensive General and Automobile Liability insurance policies, naming the County as additional insured, and evidence of Workers' Compensation insurance will be obtained from the contractor before any work is assigned.

As requested by your Board, the contractor has submitted a safety record that reflects that its past activities have been conducted according to reasonable standards of safety.

In accordance with the Chief Administrative Officer's June 15, 2001, instructions, this is Public Works' assurance that this contractor will not be requested to perform services that will exceed the contract's approved amount, scope of work, terms and conditions, and/or duration.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The award of this contract will not result in the displacement of any County employees, this service is presently contracted with the private sector.

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**CONCLUSION**

Enclosed are three copies of the contract. Upon approval, please return the Contractor Execute and Department Conform copies to this office. The original Board Execute copy should be retained for your files.

One adopted copy of this letter is requested.

Respectfully submitted,

DONALD L. WOLFE  
Director of Public Works

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cc: Chief Administrative Office  
County Counsel